# ii Handshake



# How to find an internship or job on Handshake

### STEP 1

## Sign Into Your Account

Sign into your Handshake account at langston.joinhandshake.com using your Langston email address.

### STEP 2

### Make it you

Fill out your profile with information about you, your interests, your studies, and what you're looking for in a job. Make sure to add your preferred locations and job roles.

#### STEP 3

# Discover jobs and internships

Handshake takes the info you share in your profile to show you full-time jobs and internships that align with your interests and that you'd be a good fit for.

### STEP 4

### Get recruited

All of the top employers, including 100% of the Fortune 500, tech start-ups, nonprofits, education, healthcare and more are hiring students like you on Handshake. When you create a profile, they'll be able to find you and message you about the roles you want.

### STEP 5

## Apply easily

On Handshake, you can store your resumes and other documents so they're ready when you need them. You can even apply to jobs in two clicks with Quick Apply.

### STEP 6

# No more wondering

Once you apply, we'll send you updates on your application status. And if you have questions, you can explore our Q&A platform and ask your peers for advice about interviews, job roles, and more.